

**OFFICE OF THE ELECTRICITY OMBUDSMAN**  
**(A Statutory Authority of NCT of Delhi under The Electricity Act 2003)**  
B-53, Paschimi Marg, Vasant Vihar, New Delhi – 110057  
Tel. No.: 26144979; email : elect\_ombudsman@yahoo.com

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**PROFORMA FOR APPEAL**

|    |     |                                                                                                                                                          |   |                                                                                              |
|----|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------------------------------------------------------------------|
| I  | (a) | Name of the Registered Consumer                                                                                                                          | : |                                                                                              |
|    |     | Name of the Complainant/Appellant                                                                                                                        | : |                                                                                              |
|    |     | Relation with the Registered Consumer                                                                                                                    | : |                                                                                              |
|    | (b) | Complete postal address of the Appellant with Telephone/Fax No. if any                                                                                   | : |                                                                                              |
|    | (c) | Address where meter is installed                                                                                                                         | : |                                                                                              |
| II | (a) | K. No.                                                                                                                                                   | : |                                                                                              |
|    | (b) | Brief description of Appeal/Grievance (please attach copies of relevant and supporting documents, if any)                                                | : | Please attach separate sheet stating <b>FACTS OF THE CASE</b> alongwith supporting documents |
|    | (c) | Ground of Appeal                                                                                                                                         | : | Please attach separate sheet. Copy of the CGRF's order may also be enclosed                  |
|    | (d) | Relief prayed for                                                                                                                                        | : | Please attach separate sheet                                                                 |
|    | (e) | Whether one-third amount assessed as per the CGRF's order is paid? If yes, enclose photocopy of the receipt                                              | : | Yes/No                                                                                       |
|    | (f) | Whether the appeal is being filed within the stipulated period of 30 days from the date of receipt of CGRF's order?<br>If not, specify reasons for delay | : | Yes/No                                                                                       |

- (1) I/We undertake that the above matter/complaint/grievance is not pending before any other Court, Authority or Forum nor any such was earlier decided by any Court, Authority or Forum. I also state that my/our grievance(s) does not pertain to Sections 126, 127, 135, 139, 143, 152 and 161 (involving theft/DAE etc.) of the Indian Electricity Act 2003.
- (2) I/We solemnly declare that to the best of my/our knowledge and belief, the information given in this appeal, and in the accompanying statements/ documents are correct, complete and truly stated.
- (3) List of documents enclosed.

**Dated:**

**Signature of the Appellant**